

एसजेवीएन अरुण-3 पावर डवलपमेंट कंपनी प्रा. लि.  
**SJVN Arun-3 Power Development Company Pvt. Ltd.**

(एसजेवीएन की पूर्ण स्वामित्व वाली अधीनस्थ कंपनी)

(A wholly owned subsidiary of SJVN)

900 मेगावाट अरुण-3 जलविद्युत परियोजना

900 MW Arun-3 Hydro Power Project

Regd. No.: 111808/69/070



**Ref. No.:** SAPDC/P&C/Arun-3 HEP/PPR-197/2025-519

**Date:** 22.05.2025

**NOTICE INVITING QUOTATIONS (NIQ)**

Sealed quotations are herewith invited by SJVN Arun Power Development Company Pvt. Ltd. (SAPDC/Employer) from Individuals / Taxi operators/ Vehicle service provider/Tour & Travel agencies/firms of Nepal for **“Rate Contract for Hiring of Vehicle (for Kathmandu Valley & outside of Kathmandu Valley) for a period of one (01) Year ‘on as and when required basis’ ”** (PPR-197/2025)” as per the details provided here-in-below: -

Sr. No.	Description	Remarks
1.	Bill of Quantity (BOQ)	Refer <b>Annexure 'A'</b>
2.	Form of declaration, declaration regarding fraud and corruption & undertaking regarding blacklisting	Refer <b>Annexure 'B'</b>
3.	Bank Account Details	Refer <b>Annexure 'C'</b>
4.	Terms & Condition of Contract	Refer <b>Annexure 'D'</b>

**TERMS & CONDITIONS (T&C):**

**1. Minimum Qualifying Requirements:**

To qualify for award of the Contract each bidder should be/have;

- Individuals / Taxi operators/ Vehicle service provider/Tour & Travel agencies/firms of Nepal.
- Average Annual turnover during the last three Financial years, ending 15th July, 2024 should be at least i.e. NPR 18,61,560/-.

In support of above, Audit Reports and/or tax clearance certificate obtained from the Inland Revenue Department or documents showing submission of tax returns for the past three financial years shall be furnished by the Bidder.

- Bidder(s) shall have the ownership / lease agreement(s) (for at least one year w.e.f NIT date) of respective vehicle(s) for which bidder submitted their bid.

**2. Submission of Bid: -**

The bidder must submit the bid in the following **two separate sealed envelopes {PART-I (Envelope-1) & PART-II (Envelope-2)}** clearly indicating the contents therein duly super scribed as under and these two envelopes should be enclosed in a single sealed envelope/cover super scribed as **“Rate Contract for Hiring of Vehicle (for Kathmandu Valley & outside of Kathmandu Valley) for a period of one (01) Year ‘on as and when required basis’ ”** (PPR-197/2025) and submitted at the address of the undersigned (Satluj Bhawan, Arun Sadan, SAPDC, Tumlingtar, Distt. Sankhuwasabha, Nepal) and must reach this office through courier or by post or by hand on or before **by 12.06.2025 1530 Hrs.** and same

shall be opened on at **12.06.2025 1600 Hrs.** in presence of authorized representative of firms who choose to attend.

**Further, In the “Techno-Commercial” part {i.e. in PART-I (Envelope-1)} of the bid the bidder shall not give any indication about the bid price in any manner whatsoever. Non-compliance of this provision may result in the rejection of bid.**

**PART-I (Envelope-1): -**

- i. Earnest Money Deposit (EMD) (as per Sr. No.11 of NIQ).
- ii. The firm shall submit PAN/VAT and Vehicle Registration certificate for commercial purpose.
- iii. Company Registration(in case of firm/company)
- iv. Article of Association (AOA) & Memorandum of Association (MOA) (if applicable).
- v. Supporting with requisite documents for meeting out criteria laid down at sr. no.1 above (copy of citizenship card, registration certificates/ Audit Reports and/or tax clearance certificate, copy of ownership book / copy of Bluebook copy of lease agreement etc.).
- vi. Duly filled in & signed ‘Form of declaration’ as per Annexure-B.
- vii. Bank Account Details as per Annexure-C.
- viii. Power of Attorney in favour of authorised signatory (if applicable).

**PART-II (Envelope-2): -**

**Price bid:** - Comprising of Price Bid at Annexure-A i.e., duly filled, signed and stamped in Bill of Quantities (BOQ).

3. **Signing of bid:**

All the pages of the bid shall be signed and stamped at the lower right hand corner by the authorized signatory.

4. **No Deviation Bid:** Bidder may note that Bid shall be submitted on the basis of “NO DEVIATION” and shall be in full compliance to the requirements of Tender Document. The bids with deviations shall be considered as non-responsive and may be liable for rejection.

5. **Opening of Bid: -**

The bid shall be opened in the following sequence: -

- i. First, the envelope Part-I shall be opened.
- ii. Part –II (Price Bid) of responsive bidder(s) shall be opened on same day, if no clarification is required from the firm(s)/agency(ies). In case clarification is sought from the firm(s)/agency(ies), separate intimation shall be given through notification on the websites for opening of Price Bid(s) of responsive bidder(s).

6. **Period of contract:**

The contract period for hiring of vehicle shall be 01 (one) years to be reckoned from the date of issuance of Letter of Acceptance (LOA). The contract can be further extended for a period of one year with mutual consent.

7. **Bid Validity:** The bid (s) shall be valid for 90 days from the opening of bid(s).

8. **Prices: -**

- a. The Bidder/firm(s)/Agency(ies) shall offer rates & prices “on Firm Price Basis”.

- b. The quoted rates for item(s) shall including Fuel charges, driver charges & allowances, insurance, maintenance, repair & servicing etc. as per Terms and condition at Annexure-D **but Excluding VAT**.

VAT shall be paid extra by SAPDC as per actual on production of documentary evidence.

Boarding & Lodging and any allowances/charges to the drivers deputed for local or outstation duties shall be borne by the owner.

Toll tax/ barrier entry fee/parking charges etc. if any, paid during outstation journeys by vehicle owner or driver, shall be reimbursed as actual subject to submission of original receipt along with the bill for payment.

Further, If vehicle hired for 04(Four) Hours or less than 04 (Four) Hours, then the payment shall be made at 50% of the awarded per-day rate for the respective category/type of vehicle for both the valley (i.e within & outside Kathmandu valley).

- c. SAPDC will deduct TDS (Tax deductions at Source) as applicable.
- d. Any statutory variation in the rate of taxes after the last date of submission of bid (if any), during the currency of the contract including extension thereof shall be reimbursed/adjusted on production of documentary proof.
- e. Rates and Offered discount (if any) should be filled in both figures and words. In case of ambiguities in between the rate/ Offered discount in figures and the rate/ Offered discount in words, the rate/Offered discount quoted in words shall prevail and the amount shall be corrected accordingly. The SAPDC reserves the right to adjust arithmetical or other errors in any tender/quotation in the way which it considers suitable.
- f. Further, only unconditional discount offered at appropriate place in the BOQ shall only be considered for evaluation of the bid, discount offered at any other place or in any other document/letter submitted by the bidder along with the bid shall not be considered for the purpose of evaluation as well as award. Further, the bidder shall quote rate as mentioned at 8.b above, any other charges/taxes/VAT mentioned at any other place/document/letter by the bidder shall also not be considered evaluation as well as award.
- g. The percentage (%) offered discount should be filled in both figures and words. **However, if bidder will not Offered any discount on their quoted rate i.r.o any/all item(s) of Bill of Quantities (BOQ) at Annexure-A then the bidder must mention as Nil.**
9. SAPDC reserves the right to adjust arithmetical or other errors (if any) noticed in the quotation as follows:
- Where there is a discrepancy between unit rate/ Offered discount in figures and in words, the unit rate in words will govern; and
  - Where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted in words will govern.
  - In case error due to wrong extension of quantities, the quantities as specified in the NIT/NIQ will be considered and multiplied by the unit rates quoted in words to obtain the amount.

The amount stated in the Bid will be adjusted by the SAPDC in accordance with the above procedure for the correction of errors and shall be considered as binding upon the bidder. If the bidder does not accept the corrected amount of bid, his bid will be rejected.

## 10. **Payment:**

The payment towards the engagement of the vehicle will be made within one (01) month of the receipt of the bill/Invoice complete in all respect. However, statutory/necessary deduction shall be made by SAPDC.

If vehicle hired for 04(Four) Hours or less than 04 (Four) Hours, then the payment shall be made at 50% of the awarded per-day rate for the respective category/type of vehicle for both the valley (i.e within & outside Kathmandu valley).

**11. Earnest Money Deposit (EMD):**

- a. Earnest Money Deposit (EMD) amounting to **1,25,000/-** shall be submitted in the shape of **Bank Draft** (in original)/**Manager Cheque** (in original)/**FDR** (in original) (duly pledged in favour of SAPDC-NPR CONSTRUCTION ACCOUNT) in favor of SAPDC-NPR CONSTRUCTION ACCOUNT payable at Khandbari.

Or,

Bank Guarantee (in original) in favor of SJVN Arun-3 Power Development Company Pvt. Ltd. (SAPDC) Acceptable to SAPDC for an amount as mentioned herein-above.

Earnest Money Deposit shall remain valid for **135 days** from the last date of submission of bids as stated in the invitation to bid. Bank Guarantee may be in the format provided in tender document/NIQ (**Annexure-I**).

Or

Alternatively, Payment against EMD may also be made directly in the account of SAPDC as below. However, proof of same shall be submitted by the Firm/agency with the Proposal in Part-I (Envelope-I):

NPR Account Details:

Everest Bank Limited

Name: SAPDC-NPR CONSTRUCTION ACCOUNT.

Acc. No. 00800105200477

Swift Code: EVBLNPKA

Bidders are advised and shall be responsible to ensure the receipt of net amount (excluding bank transfer charges) in above account before last date of submission of bids.

However, if Bidder/Firm opt for submission of Earnest Money Deposited (EMD)/Bid Security directly in the bank account of SAPDC, then the documentary evidence/ proof of same (swift statement/ transfer statement/ account statement) has to be submitted along with technical bid in Part-I.

**Any bid not accompanied by an acceptable Earnest Money Deposit shall be declared non-responsive and outrightly rejected by the Employer and their Part-II (Price Bid) bid shall not be opened.**

- b. EMD of the Firm(s)/Agency(ies) shall be forfeited:
- i. If bid withdrawn or amends its bid or impairs or derogates from the bid in any respect in the interval between the bid submission deadline and the expiration of the bid validity period.
  - or
  - ii. Adopts corrupt or fraudulent practices
  - or
  - iii. Does not accept the correction of the Bid Price.
  - or
  - iv. EMD of the successful firm/Agency shall be forfeited, in the event of non-compliance of Letter of Acceptance (LOA).

Or

- v. Fails or refuses to furnish the performance security, in accordance with the NIQ/LOA.
- c. Firm(s)/Agency(ies) may modify or amends its bid or withdraw its bid after submission and before the prescribed deadline for bid submission.
- d. The EMD of unsuccessful Firm(s)/Agency(ies) shall be released within 30 days without any interest after declaration of non-responsive. Further, EMD of responsive Firm(s)/Agency(ies) (other than L1 Firm(s)/Agency(ies)) shall be released within 30 days without any interest after the issuance of Letter of Acceptance of successful Firm(s)/Agency(ies).
- e. The EMD of the successful Firm(s)/Agency(ies) shall be released within 28 days after the issuance of Letter of Acceptance without any interest subject to furnishing of requisite Performance Security in accordance to Sr. No. 13 of this NIQ.
- f. No interest shall be payable by SAPDC on EMD.

**12. Award Criteria:**

- (i) The bid shall be evaluated on item wise basis for respective type of vehicle(s) and the award shall be made based on the lowest evaluated bid price as per the following manner below:

For the purpose of evaluation of commercial bid, Quantity for each category/type of vehicle under both head (i.e within or outside the Kathmandu Valley) will be considered as tabulated below:

SAPDC will award the contract to the bidder(s) whose bid has been determined to be substantially responsive to the Bidding document/NIQ and who has offered the lowest evaluated bid price (sum of multiplying the rate quoted by the bidder under respective columns\* quantity for the respective column as tabulated above) for the respective type/category of vehicle(s) provided the evaluated Bid Price is within a reasonable variation of the estimated rate/amount.

<b>PART-A</b>	<b>For within the Kathmandu Valley consisting of Kathmandu, Bhaktapur and Lalitpur.</b>						
<b>Sr. No.</b>	<b>Descripti on of Vehicle</b>	<b>Unit : For Rental charge</b>	<b>Qty.</b>	<b>Unit : For Extra Hour (Beyond 08 Hours)</b>	<b>Qty.</b>	<b>Unit : For Extra Running (Beyond 100 KM)</b>	<b>Qty .</b>
<b>1.</b>	Land Cruise Prado and equivalent	Per Day	40	Per Hour	50	Per KM	500
<b>2.</b>	Toyota Fortuner and equivalent	Per Day	30	Per Hour	60	Per KM	400
<b>3.</b>	SUV (Scorpio, Hyundai Creta, XUV500 or 700, Kia Seltos or equivalent)	Per Day	90	Per Hour	200	Per KM	300

<b>4.</b>	Car	Per Day	90	Per Hour	200	Per KM	300
<b>PART-B</b>	<b>For Outside the Kathmandu Valley</b>						
<b>Sr. No.</b>	<b>Description of Vehicle</b>	<b>Unit : For Rental charge</b>	<b>Qty.</b>	<b>Unit :For Extra Hour (Beyond 08 Hours)</b>	<b>Qty.</b>	<b>Unit :For Extra Running (Beyond 100 KM)</b>	<b>Qty.</b>
<b>1.</b>	Land Cruiser Prado and equivalent	Per Day	15	Per Hour	20	Per KM	700
<b>2.</b>	Toyota Fortuner and equivalent	Per Day	15	Per Hour	20	Per KM	600
<b>3.</b>	SUV (Scorpio, Hyundai Creta, XUV500 or 700, Kia Seltos or equivalent)	Per Day	30	Per Hour	40	Per KM	500
<b>4.</b>	Car	Per Day	30	Per Hour	40	Per KM	500

- (ii) If, Bidder(s) quote Zero/Nil/left Blank/(-)rate(s) against any item(s) of BOQ then it will be presumed that bidder(s) has/have not quoted for those item(s) and is not willing to supply/provide those item(s). In that case those item(s) may be awarded to other bidder(s) on their lowest rate(s).
- (iii) Offered discount in percentage (%) (if any offered by the bidder) then the same shall be uniformly applicable on all the rates (i.e C1 to C8 of BOQ: Rate/Rental charge per Day, Rate for Extra Hour & Rate for Extra Running) quoted by the bidders for respective category/type of vehicle.

**13. Performance Security Deposit:**

- i. Firm(s)/Agency(ies) shall furnish a "Performance Security" towards contract performance security within 28 days from the issue of letter of award in one of the forms as detailed below: -

Bank Draft (in original)/Manager Cheque (in original) in the name of SAPDC-NPR CONSTRUCTION ACCOUNT payable at Khandbari, Nepal / FDR (in original) (duly pledged in favour of SJVN Arun-3 Power Development Company Pvt. Ltd. (SAPDC)). Bank Draft/Manager Cheque/ FDR issued by a "A" Class Nepalese Bank shall only be acceptable.

Or

An irrevocable valid and fully enforceable Bank Guarantee (in original) from a Commercial (Class A) bank of Nepal in favour of SJVN Arun-3 Power Development Company Pvt. Ltd. (SAPDC) acceptable to SAPDC may be in the format provided in tender document/NIQ (**Annexure-II**).

- ii. The Performance Security amount shall be equal to 5 % of the Contract Price(i.e evaluated bid price considering the tentative mentioned quantity in NIQ for Days ,Extra running & over time) for the faithful performance of the contract in accordance with the terms and conditions specified in the contract. The guarantee shall be valid till 60 days

beyond contract Period. The above contract performance guarantee shall be liable for forfeiture in case of failure of the Firm/Agency to fulfil its contractual obligations under the contract.

- iii. Failure of the successful Firm/Agency to comply with the requirements of Clause 13 (i) shall constitute sufficient grounds for cancellation of the award and forfeiture of the Earnest Money Deposit. He will also be debarred from participating in bids invited by the Project for one year.
  - iv. The performance guarantee will be returned to the contractor within 28 days after completion of assignment without any interest and "Completion Certificate" issued by OIC (Officer-in-Charge).
  - v. In case of delay in submission of performance security beyond 28 days as provided in clause 13(i) above, interest @ SBI, India one year MCLR +200 Basis points applicable on the date of bid submission shall be charged on per day basis up to the date of delay in submission. However, delayed acceptance beyond 56 days shall be at the sole discretion of SAPDC and Letter of Acceptance/ award (LOA) shall be subject to cancellation and forfeiture of EMD along with other suitable action as per bid document.
  - vi. In case, the last day of submission of Performance Security happens to be a bank holiday, the last day of submission shall be the next working day.
  - vii. The notification of Award (NOA)/Letter of Acceptance (LOA) will constitute the formation of the Contract until formal agreement is signed and further subject only to the furnishing of a performance security deposit in accordance with the relevant provisions of Tender/Bid Document.
14. **Officer-in-Charge (OIC):** All the correspondences related to deployment of vehicle and payments shall be made addressed to DGM (HR)/HOD (L&CO), SAPDC/SLPDC Kathmandu, however, OIC shall verify and process the same for making the payments to Agency.
15. **Resolution of Dispute:** In case of any dispute arising out of above conditions, the same shall be referred to the Sole Arbitrator, who shall be appointed by the CEO, Arun-3 HEP, SAPDC, Tumlingtar. The award of the arbitrator shall be final and binding on both the parties.
- Courts of Chainpur (Nepal) shall have exclusive Jurisdiction for adjudication upon the dispute arising out of the subject cited services between the parties.
16. Corrigendum/Addendum, if any to NIQ shall be uploaded only on <https://sjvn.nic.in> & <https://slpdc.com.np> & bidders have requested to frequently visit the web site.
17. At any time before the submission of bids, SAPDC may modify/amend the bidding documents and extend the last date of submission/opening of the Proposal and any other key dates by issuing a corrigendum/addendum and such corrigendum/addendum to this notice as well as to the bidding document shall be send to respective bidders through email only.
18. Employer(SAPDC) reserves the right to cancel the tendering process at any time without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.
19. *Deleted Without change in sr.no.*
20. For any enquiry/clarification for submission of bid and any other information, the Bidders may contact to:-

<b>Name</b>	<b>Designation</b>	<b>Contact No.</b>	<b>Address</b>
Er. S.K Bhargava	Chief Engineer (P&C)	Phone.No:- +977-29-575154	SAPDC, Arun-3 HEP, Satluj Bhawan, Tumlingtar, Distt. Sankhuwasabha, Nepal.
Er. Neeraj Kumar	Manager (Civil)		

**For & on the behalf of SAPDC**

**Sd/-**

**Chief Engineer (P&C)**

Satluj Bhawan, Arun Sadan,

SAPDC, Tumlingtar,

Distt. Sankhuwasabha, Nepal

Ph. +977-29-575154,

E-mail Address: [pnc.sapdc@sjvn.nic.in](mailto:pnc.sapdc@sjvn.nic.in)



<b>PRICE SCHEDULE/BILL OF QUANTITY(BOQ)</b>									
<b>Name of Work/Assignment: (PPR-197/2025): “Rate Contract for Hiring of Vehicle (for Kathmandu Valley &amp; outside of Kathmandu Valley) for a period of one (01) Year ‘on as and when required basis’ ”</b>									
<b>PART-A</b>	Rate (NPR) (Including Fuel charges, driver charges & allowances, insurance, maintenance, repair & servicing etc. <b>but Excluding VAT) for running within the Kathmandu Valley consisting of Kathmandu, Bhaktapur and Lalitpur.</b>								
C1	C2	C3	C4	C5	C6	C7	C8	C9	
		Rate/Rental charge per Day		Rate for Extra Hour (Beyond 08 Hours)		Rate for Extra Running (Beyond 100 KM) per KM.		Offered discount	
Sr. No.	Description of Vehicle	Rate/Rental charge per Day (NPR) (i/c Fuel, driver, parking, toll tax etc. within the Kathmandu Valley (for 08 Hours within 100 KMS running.)	Rate/Rental charge per Day (NPR) (i/c Fuel, driver, parking, toll tax etc. within the Kathmandu Valley (for 08 Hours within 100 KMS running.)	Rate for Extra Hour (Beyond 08 Hours) per Hour. (NPR) (i/c Fuel, driver, parking, toll tax etc. within the Kathmandu Valley	Rate for Extra Hour (Beyond 08 Hours) per Hour. (NPR) (i/c Fuel, driver, parking, toll tax etc. within the Kathmandu Valley	Rate for Extra Running (Beyond 100 KM) per KM. (NPR) (i/c Fuel, driver, parking, toll tax etc. within the Kathmandu Valley	Rate for Extra Running (Beyond 100 KM) per KM. (NPR) (i/c Fuel, driver, parking, toll tax etc. within the Kathmandu Valley	Offered discount in percentage (%) which shall be uniformly applicable on all the rates (i.e Rate/Rental charge per Day, Rate for Extra Hour & Rate for Extra Running) quoted by the bidders for respective category of vehicle.	
		(In figure)	(In Word)	(In figure)	(In Word)	(In figure)	(In Word)	(In figure)	(In Word)
1.	Land Cruiser Prado and equivalent								
2.	Toyota Fortuner and equivalent								
3.	SUV (Scorpio, Hyundai Creta, XUV500 or 700, Kia Seltos or equivalent)								
4.	Car								

<b>PART-B</b>	Day (NPR) (Including Fuel charges, driver charges & allowances, insurance, maintenance, repair & servicing etc. <b>but Excluding VAT) for running outside the Kathmandu Valley.</b>								
<b>C1</b>	<b>C2</b>	<b>C3</b>	<b>C4</b>	<b>C5</b>	<b>C6</b>	<b>C7</b>	<b>C8</b>	<b>C9</b>	
		<b>Rate/Rental charge per Day</b>	<b>Rate/Rental charge per Day</b>	<b>Rate for Extra Hour (Beyond 08 Hours)</b>	<b>Rate for Extra Hour (Beyond 08 Hours)</b>	<b>Rate for Extra Running (Beyond 100 KM) per KM.</b>	<b>Rate for Extra Running (Beyond 100 KM) per KM.</b>	<b>Offered discount</b>	
<b>Sr. No.</b>	<b>Description of Vehicle</b>	<b>Rate/Rental charge per Day (NPR) (i/c Fuel charges, driver charges &amp; allowances, insurance, maintenance, repair &amp; servicing etc. within the Kathmandu Valley (for 08 Hours within 100 KMS running.) (In figure)</b>	<b>Rate/Rental charge per Day (NPR) (i/c Fuel charges, driver charges &amp; allowances, insurance, maintenance, repair &amp; servicing etc. within the Kathmandu Valley (for 08 Hours within 100 KMS running.) (In Word)</b>	<b>Rate for Extra Hour (Beyond 08 Hours) per Hour. (NPR) (i/c Fuel charges, driver charges &amp; allowances, insurance, maintenance, repair &amp; servicing etc. within the Kathmandu Valley (In figure)</b>	<b>Rate for Extra Hour (Beyond 08 Hours) per Hour. (NPR) (i/c Fuel charges, driver charges &amp; allowances, insurance, maintenance, repair &amp; servicing etc. within the Kathmandu Valley (In Word)</b>	<b>Rate for Extra Running (Beyond 100 KM) per KM. (NPR) (i/c Fuel charges, driver charges &amp; allowances, insurance, maintenance, repair &amp; servicing etc. within the Kathmandu Valley (In figure)</b>	<b>Rate for Extra Running (Beyond 100 KM) per KM. (NPR) (i/c Fuel charges, driver charges &amp; allowances, insurance, maintenance, repair &amp; servicing etc. within the Kathmandu Valley (In Word)</b>	<b>Offered discount in percentage (%) which shall be uniformly applicable on all the rates (i.e Rate/Rental charge per Day, Rate for Extra Hour &amp; Rate for Extra Running) quoted by the bidders for respective category of vehicle.</b>	
								<b>(In figure)</b>	<b>(In Word)</b>
<b>1.</b>	Land Cruiser Prado and equivalent								
<b>2.</b>	Toyota Fortuner and equivalent								
<b>3.</b>	SUV (Scorpio, Hyundai Creta, XUV500 or 700, Kia Seltos or equivalent)								
<b>4.</b>	Car								

**Note:**

1. Rate quoted by bidder shall be Including Fuel charges, driver charges & allowances, insurance, maintenance, repair & servicing etc. but Excluding VAT. VAT shall be Paid extra by SAPDC as per actual on production of documentary evidence.

2. Boarding & Lodging and any allowances/charges to the drivers deputed for local or outstation duties shall be borne by the owner.
3. Toll tax/ barrier entry fee/parking charges etc. if any, paid during outstation journeys by vehicle owner or driver, shall be reimbursed as actual subject to submission of original receipt along with the bill for payment.
4. Bidder may quote for one or more category of vehicle for within or outside the Kathmandu Valley or for both.
5. Offered discount in percentage (%) (if any offered by the bidder) then the same shall be uniformly applicable on all the rates (i.e Rate/Rental charge per Day, Rate for Extra Hour & Rate for Extra Running) quoted by the bidders for respective category of vehicle.
6. For the purpose of evaluation of commercial bid, Quantity for each category/type of vehicle under both head (i.e within or outside the Kathmandu Valley) will be considered as tabulated below:

<b>PART-A For within the Kathmandu Valley consisting of Kathmandu, Bhaktapur and Lalitpur.</b>							
<b>Sr. No.</b>	<b>Description of Vehicle</b>	<b>Unit : For Rental charge</b>	<b>Qty.</b>	<b>Unit : For Extra Hour (Beyond 08 Hours)</b>	<b>Qty.</b>	<b>Unit : For Extra Running (Beyond 100 KM)</b>	<b>Qty.</b>
<b>1.</b>	Land Cruiser Prado and equivalent	Per Day	40	Per Hour	50	Per KM	500
<b>2.</b>	Toyota Fortuner and equivalent	Per Day	30	Per Hour	60	Per KM	400
<b>3.</b>	SUV (Scorpio, Hyundai Creta, XUV500 or 700, Kia Seltos or equivalent)	Per Day	90	Per Hour	200	Per KM	300
<b>4.</b>	Car	Per Day	90	Per Hour	200	Per KM	300
<b>PART-B For Outside the Kathmandu Valley</b>							
<b>Sr. No.</b>	<b>Description of Vehicle</b>	<b>Unit : For Rental charge</b>	<b>Qty.</b>	<b>Unit :For Extra Ho (Beyond 08 Hours)</b>	<b>Qty.</b>	<b>Unit :For Extra Ru (Beyond 100 KM)</b>	<b>Qty.</b>
<b>1.</b>	Land Cruiser Prado and equivalent	Per Day	15	Per Hour	20	Per KM	700
<b>2.</b>	Toyota Fortuner and equivalent	Per Day	15	Per Hour	20	Per KM	600
<b>3.</b>	SUV (Scorpio, Hyundai Creta, XUV500 or 700, Kia Seltos or equivalent)	Per Day	30	Per Hour	40	Per KM	500
<b>4.</b>	Car	Per Day	30	Per Hour	40	Per KM	500

7. SAPDC will award the contract to the bidder(s) whose bid has been determined to be substantially responsive to the Bidding document/NIQ and who has offered the lowest evaluated bid price (sum of multiplying the rate quoted by the bidder under respective columns\* quantity for

the respective column as tabulated above) for the respective type/category of vehicle(s) provided the evaluated Bid Price is within a reasonable variation of the estimated rate/amount.

8. Above mentioned Quantities are indicative/approximate. However, payment shall be made as per actual.
9. If vehicle hired for 04(Four) Hours or less than 04 (Four) Hours, then the payment shall be made at 50% of the awarded per-day rate for the respective category/type of vehicle for both the valley (i.e within & outside Kathmandu valley).

**Date:**

**Place:**

**For and on behalf of the bidder /Supplier**

.....

**(Signature of authorized representative of the  
Bidder/Supplier, along with his name, Seal of Company)**

**FORM OF DECLARATION**

**M/s-----**(name of Bidder/Supplier) having its registered office at ----- (hereinafter referred to as ‘the Bidder/Supplier’) having carefully studied all Terms and conditions, scope of work & Technical specifications, BOQ etc. and all corrigendum (if any) pertaining to the “Rate Contract for Hiring of Vehicle (for Kathmandu Valley & outside of Kathmandu Valley) for a period of one (01) Year ‘on as and when required basis’ (PPR-197/2025)” the local and site conditions and having undertaken to execute the said works.

DO HEREBY DECLARE THAT:

1. The Bidder is familiar with all the requirements of the Contract.
2. The Bidder has not been influenced by any statement or promise of any person of the Employer but only the Contract conditions.
3. The Bidder undertakes that the information furnished in the Bid is true and correct in all respects.
4. The Bidder undertakes that all the documents uploaded along with the NIQ have been read and there is no deviation from the terms and conditions of the NIQ including Corrigendum/ Addendum (if any).

Date:

**For and on behalf of the bidder /Supplier**

.....

**(Signature of authorized representative of the Bidder/Supplier, along with his name, Seal of Company)**

**DECLARATION REGARDING FRAUD AND CORRUPTION(PPR-197/2025)**

1. We undertake that, in competing for the above work contract (and if the award of work is made to us for execution), we shall strictly observe the laws against fraud and corruption in force in Nepal.
2. We declare and covenant that neither we nor any member of the JV are under a declaration on ineligibility for poor performance / failure, issued by the Govt. of India/ Govt. of Nepal, State Govt./Govt. Deptt. / PSU.

Yours faithfully,

Signature

[Name and Title of Signatory]

[Name of Bidder/Firm]

**UNDERTAKING REGARDING BLACKLISTING(PPR-197/2025)**

To:    [Name and address of Employer]

Dear Sir,

It is hereby certified that, we .....{***Insert Name of Contractor/Firm***} as an individual or as a partner in JV are not blacklisted by Govt. of India/Govt. of Nepal & its undertaking as on date. The ***Bidder/Firm*** will immediately inform to Employer (SAPDC) in case of any change in the situation any time here in after.

We remain,

Yours sincerely,

Authorized Signature [*In full and initials*]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Bidder/Firm \_\_\_\_\_

Address: \_\_\_\_\_

Seal of the Bidder/Firm\_\_\_\_\_

**BANK ACCOUNT DETAILS (PPR-197/2025)**

<b>Sr. No.</b>	<b>Particulars</b>	<b>#To be filled by bidder(s)</b>
<b>1.</b>	<b>Name of Bidder as per Bank record</b>	
<b>2.</b>	<b>Bank account number</b>	
<b>3.</b>	<b>Bank name</b>	
<b>4.</b>	<b>Branch address</b>	

***#Copy of cancelled cheque may also be attached***

**For and on behalf of the bidder /Supplier**

.....

**(Signature of authorized representative of the  
Bidder/Supplier, along with his name, Seal of Company)**



**Terms & Condition for Rate Contract Engagement of Vehicle(PPR-197/2025)**

1. Rate quoted by bidder shall be Including Fuel charges, driver charges & allowances, insurance, maintenance, repair & servicing etc. but **Excluding VAT**. VAT shall be Paid extra by SAPDC as per actual on production of documentary evidence.

Further, If vehicle hired for 04(Four) Hours or less than 04 (Four) Hours, then the payment shall be made at 50% of the awarded per-day rate for the respective category/type of vehicle for both the valley (i.e within & outside Kathmandu valley).

2. Boarding & Lodging and any allowances/charges to the drivers deputed for local or outstation duties shall be borne by the owner.
3. Toll tax/ barrier entry fee/parking charges etc. if any, paid during outstation journeys by vehicle owner or driver, shall be reimbursed as actual subject to submission of original receipt along with the bill for payment.
4. The rates shall be firm and no escalation will be paid during the term of the contract.
5. The firm/Owner should ensure that the driver to be provided must possess valid driving license with 3 years' experience and carry all the necessary documents (Registration Certificate, Insurance Papers, etc.) with him.
6. The drivers should wear appropriate clothing and behave well with pleasing manners and should have fair knowledge of Nepalese language and knowledge of Hindi and/or English will be an advantage.
7. The driver should be able to attend to any minor technical problems that may arise while using the car.
8. The driver should always carry a mobile phone with him, as it will enable the Officer to contact him at any time.
9. The driver of the vehicle provided must follow traffic rules and other regulations prescribed by the Government from time to time.
10. Drivers deputed in Kathmandu valley should be familiar with all important places in Kathmandu, Lalitpur and Bhaktapur. Drivers deputed at other places in Nepal must be familiar with important places and roads of that area.
11. The owner must have all requisite clearance certificates, permits etc., from the concerned Government agencies as per rules. The registration fee, payment of route permits, renewal of route permits, payment of all taxes and levies and passing of vehicle will be the sole responsibility of the owner.
12. The Kilometers will be counted from actual pick up and drop point as specified by the OIC (no claim will be entertained against the billing from garage to garage). All the journeys performed/covered on account of filling of fuel/ repairs and or used by the driver during his halt at Kathmandu or at out station from his place of residence/ place of parking to place of duty shall not be paid by SAPDC/SLPDC and duty timing of the vehicle will be counted from the place of actual pick point to drop point/at the close of journey by user.
13. The driver shall keep and maintain a log sheet of the vehicle which should be completed at the end of every trip/ duty day. The officer using the vehicle will verify the journeys in the log book & payment shall be made accordingly.
14. The vehicle should be fitted with basic amenities such as First Aid Kit, Four Cell Torch, portable Fire extinguisher, air-freshener, hand sanitizer, required tools, spare wheels and general spares for repairs to be carried out en-route, etc.
15. The owner of the vehicle will be solely responsible for compensation payable arising out of accidents including payment to third party, if involved, no compensation in case of accident / damages to vehicle or for death / injury to the driver/conductor will be paid by the SAPDC.
16. No payment will be made for the vehicle for the day/s if the vehicle breaks down in the middle of duty, unless the vehicle is immediately replaced by another vehicle of similar specification

and in good running condition. No extra payment will be made for replacement car whatsoever.

17. Compliance with Acts/Rules: Owner/firm shall comply with all the safety rules, Rules & Regulations, Notifications and Provisions of all the Acts pertaining to the operations of the Motor Vehicles.
18. The owner will be responsible for meeting all statutory obligations and labour laws etc. applicable from time to time.
19. The owner shall be responsible for all taxes, duties, fines, challan, penalties, other Govt. Statutory levies applicable from time to time during the contract period.
20. The vehicle must be made available at any given time and day as informed by the OIC.
21. The car/vehicle(s) and driver shall be at the disposal of the Officer-In charge (OIC) during the period of engagement.
22. The condition of vehicle must be neat and clean with proper seat covers and matting.
23. The car provided should have properly working air conditioner and driver must run the AC when instructed so by the officer for whose use the vehicle is hired.
24. Only new and branded/ original tyres should be used and not the repaired ones in the vehicle.
25. The vehicle should be minimum 5-seater with adequate space in the boot for keeping luggage or other items.

**FORM OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT**

**(Refer clause 11 of NIQ/NIT)**

WHEREAS \_\_\_\_\_ (Name of Bidder) (hereinafter called “the Bidder”) has submitted his bid dated \_\_\_\_\_ (date) for “Rate Contract for Hiring of Vehicle (for Kathmandu Valley & outside of Kathmandu Valley) for a period of one (01) Year ‘on as and when required basis’ (PPR-197/2025)”.

SEALED with the Common Seal of the said Bank this \_\_\_\_ day of \_\_\_\_\_ (Month and Year).  
THE CONDITIONS of this obligation are:

1. If after Bid opening the Bidder withdraws his Bid during the period of bid validity specified in the Form of Bid
- or
2. If the Bidder having been notified of the acceptance of his Bid by the SJVN Arun-3 Power Development Company Private Limited, during the period of bid validity.
  - a. Does not accept the correction of the Bid Price pursuant NIQ Clause; or
  - b. fails or refuses to furnish the Performance Security, in accordance with the NIQ/LOA;
  - or
  - c. adopts corrupt or fraudulent practices

we undertake to pay to the SJVN Arun-3 Power Development Company Private Limited, the above amount upon receipt of its first written demand without the SJVN Arun-3 Power Development Company Private Limited having to substantiate its demand, provided that in its demand the SJVN Arun-3 Power Development Company Private Limited will note that the amount claimed by it due to it owing to the occurrence of one or any of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date **135 days** after the deadline for submission of Bids as stated in the invitation to bid or as it may be extended by the SJVN Arun-3 Power Development Company Private Limited notice of which extensions(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE \_\_\_\_\_

SIGNATURE OF THE BANK \_\_\_\_\_

WITNESS \_\_\_\_\_

SEAL \_\_\_\_\_

(Signature, name and address)

**FORM OF BANK GUARANTEE FOR PERFORMANCE SECURITY DEPOSIT**

**(Refer clause 13 of NIQ/NIT)**

Date:

To,

Name & Address of the Employer

We have been informed that ..... (the "company"), having its registered office at ..... has entered into a Agreement on (Insert LOA No. & Date) ..... with you for the work of **"Rate Contract for Hiring of Vehicle (for Kathmandu Valley & outside of Kathmandu Valley) for a period of one (01) Year 'on as and when required basis' (PPR-197/2025)"**.

In accordance with the terms of the AGREEMENT, the Company is required to submit an unconditional and irrevocable, payable on-demand bank guarantee of NPR ..... (Nepalese Rupees ..... only), (the "**Security Amount**") to SAPDC for the due and faithful performance of the Company's obligations under the AGREEMENT (the "**Performance Security**") and we ..... (name and address of the Bank, hereinafter called the "**Guarantor**") have at the request of the Company agreed to provide such Performance Security, being this Bank Guarantee (Performance Security) No. ....

On your first written demand, stating that (a) the Company is in default of its obligations under the AGREEMENT, or (b) the Company has not replaced this Performance Security with another performance security issued on the same terms at least fourteen (14) days prior to the Expiry Date (as hereinafter defined), we, the Guarantor as primary obligor hereby expressly, unconditionally and irrevocably undertake to pay to SAPDC, without demur, reservation, protest and any reference to the Company or the AGREEMENT the amount specified in such demand, provided that the total of all demands shall not exceed the sum of the Security Amount. You shall not be required to prove or show grounds for your demand or the sum specified therein. It is clarified further that your demand shall be conclusive evidence to us that such payment is due under the terms of the AGREEMENT. It shall not be necessary, and the Guarantor hereby waives any necessity, for SAPDC to proceed against the Company before presenting to the Guarantor its demand under the Performance Security.

The term of this Performance Security shall commence on the date of its issuance and shall expire on the date **60 days beyond** the contract Period (the "**Expiry Date**").

All claims, if any, in respect of this Performance Security must be received by the Guarantor on or before the Expiry Date.

This guarantee is subject to Uniform Rules for Demand Guarantees ICC Publication No. 758, except that the provisions of Article 26 are hereby excluded and shall be governed by and construed in accordance with the Laws of Nepal and will be subject to the jurisdiction of the courts of Nepal.

The Performance Security shall not be affected by any change in the constitution of the Guarantor or of the Company.

Notwithstanding anything contained hereinabove:

- (1) Our liability under this Guarantee shall not exceed the Security Amount

(2) Any demand may be brought by SAPDC under this Guarantee up to close of business on the Expiry Date.

(3) We shall be liable to pay any amount under this Guarantee or part thereof only if we receive a claim or demand in writing within banking hours at our branch on or before the Expiry Date and if no such demand has been received by us by that time and date, all rights to bring any demand under this guarantee will cease.

Notwithstanding sub-section (2) and (3) above, all claims made by SAPDC on or before the Expiry Date shall, subject to sub-section (1) above, be honored by the Guarantor where payment in respect of such demands have not been made by the Expiry Date.

This guarantee (or any of its proceeds) is not assignable and is not transferable in whole or in part.

Upon payment by the Guarantor in respect of all claims or demands made by SAPDC under this Bank Guarantee on or before the Expiry Date, this guarantee automatically becomes null and void whether or not the original has been returned to us.

Signed for and on behalf of: .....

Name: .....

Designation: .....

Seal of the Bank: .....

Signed for and on behalf of: .....

**[Note: delete the following signature block if not applicable]**

***/Signed for and on behalf of confirming bank in Nepal:.....***

***Name: .....***

***Designation: .....***

***Seal of the Bank: .....***

***Signed for and on behalf of: .....***